

Northwest Athletics Hall of Fame Procedures

Established June 2007

Purpose, Eligibility, Nominations, Selection Process, Ceremony, and Budget

Purpose: To recognize student-athletes, coaches, athletic directors, administrators, and community supporters of athletics for their outstanding contributions to Northwest Athletics. The people selected to the Hall of Fame will be the “best of the best” of Northwest Athletics. The Hall of Fame selection and ceremony will be conducted every other year, on odd numbered years.

Eligibility for Student-Athletes:

1. Superior accomplishments as a student-athlete at Northwest High School (All-County, All- Met, etc.).
2. Graduated from Northwest at least four years prior to their nomination to the Hall of Fame.
3. The student-athletes have exemplified characteristics of integrity, sportsmanship, and citizenship before and after graduation.
4. Continuing excellence at the collegiate, national, amateur, or professional levels should be considered.
5. The selection committee will review the nominees’ entire body of work. Factors such as longevity, participation in more than one sport, and the overall contributions made by the nominee will be considered.

Eligibility for Coaches / Athletic Directors:

1. Coaches and athletic directors are eligible upon retirement or at the end of their tenure at Northwest.
2. Significant contributions made to the overall athletic program including longevity, innovations, overall record, and championships.
3. The coach or athletic director is a positive role model for children as he/she exemplifies characteristics of integrity and sportsmanship.

Eligibility for Administrators:

1. Administrators are immediately eligible upon retirement or their leaving Northwest High School.
2. Special nominations and recommendations may be made for administrators who have made special contributions to Northwest Athletics.

Eligibility for Community Members:

1. Persons who have made significant contributions to Northwest Athletics. This may involve general support for the overall program or specific support of one or more sports.

Nomination Process: Candidates may be nominated at any time during the school year. The final deadline for nominations is May 1st of odd numbered years. In order for a candidate to be nominated, the entire form (see attached form) must be filled out. Please send all completed nomination forms to: **Jim Tapley, Athletic Director, Northwest High School, 13501 Richter Farm Rd, Germantown, MD 20872.**

Selection Committee: The selection committee will meet in May of odd numbered years and make final selections by June 1st of that year. A candidate is selected when 5 of the 7 members vote for induction. The selection committee will be comprised of seven people. The Principal, the Assistant Principal responsible for athletics, and the Athletic Director will be standing committee members. The other four committee members will be current or former coaches, athletic directors, administrators, or Hall of Fame members. These four members will serve for no more than two terms (four years) consecutively. The Athletic Director, with the approval of the Principal, will select the four committee members. All committee members are expected to participate and assist with the Hall of Fame ceremony.

Hall of Fame Induction Ceremony: The Hall of Fame induction ceremony will take place at halftime of a home football game (but not the Homecoming or the Senior games) in the fall of odd numbered years. The inductees will receive a plaque. Northwest Athletics will also put up plaques on the Hall of Fame wall inside of the building. If funds are available, an awards dinner might be arranged before the Hall of Fame game.

Budget: Northwest Athletics will fund the cost of the plaques. Attempts will be made to find a community sponsor who will pay for part of all of an awards dinner.

Northwest Athletics Hall of Fame Nomination Form for Student-Athletes

Eligibility criteria are listed in the Hall of Fame Procedures.

Name of Nominee: _____

Nominee Home Address: _____

_____ Zip: _____

Nominee Phone Number: _____ Nominee Email Address: _____

Nominator (person completing this form): _____

Nominator Home Address: _____

_____ Zip: _____

Nominator Phone Number: _____ Nominee Email Address: _____

Historical information about nominee:

Date of graduation from Northwest: _____ Number of varsity letters earned: _____

List of JV and Varsity sports played at Northwest High School:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

List all athletic and academic awards, honors, etc.:

List all post-high school athletics, academic, and career accomplishments:

Is nominee employed? If so, where and what does he/she do?

Please attach a brief explanation of why you believe this student-athlete is deserving of induction into the Northwest Athletics Hall of Fame.

Please mail this completed form to:

Northwest High School
Northwest Athletics Hall of Fame
13501 Richter Farm Rd.
Germantown, MD 20872
Attn: Jim Tapley, Athletic Director

**Northwest Athletics
Hall of Fame
Nomination Form for
Coach, Athletic Director, Administrator, or Community Member**

Eligibility criteria are listed in the Hall of Fame Procedures.

Name of Nominee: _____

Nominee Home Address: _____

_____ Zip: _____

Nominee Phone Number: _____ Nominee Email Address: _____

Nominator (person completing this form): _____

Nominator Home Address: _____

_____ Zip: _____

Nominator Phone Number: _____ Nominee Email Address: _____

Historical information about nominee:

List all positions held in association with Northwest Athletics (coaching, AD, administration, community member) and dates of service:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

List all accomplishments and contributions to Northwest Athletics:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Is nominee employed? If so, where and what does he/she do?

_____	_____	_____
_____	_____	_____

Please attach a brief explanation of why you believe this person is deserving of induction into the Northwest Athletics Hall of Fame.

Please mail this completed form to:

Northwest High School
Northwest Athletics Hall of Fame
13501 Richter Farm Rd.
Germantown, MD 20872
Attn: Jim Tapley, Athletic Director
